

St. Lawrence PTO Meeting Agenda

August 23, 2018

St. Lawrence School Library

Call to Order 6:36pm

Welcome: Prayer/Mission

Our mission is to serve God by providing a challenging academic education integrated with Catholic morals developing the whole person spiritually, intellectually, physically, and socially. He shepherds, we shape, they shine.

Old Business:

1. Approve minutes from May 10, 2018 meeting-motion by Amber Brad, second Diane Friel
2. PTO Officers - Introduce current board members
3. Nomination and election for Vice President
 - a. Kristen Wagner nominates Diane Friel, Megan Zehring nominates Amanda Sprague. Amanda accepts the nomination, Lori Suppinger seconds, all in favor, no objections
 - b. Treasurer-Barb Schummer volunteered to stay on as Treasurer for the new two year term. It was voted at last meeting, but not documented. Is there a motion to retain Barb or are there any other members wanting to run for the office of Treasurer? Megan Zehring nominates Barb, second by Heather Siemers, all in favor, no objections

Treasurer's report: Barb Schummer

1. Last year budget review
2. New Budget for 2018-2019 to approve, motion to approve by Lorayne Cupero, Megan Zehring seconds.
3. Fundraisers:
 - a. Scrip
 - i. We need parents to help sell after masses (except Sunday 5pm)
 - ii. Scrip can be purchased online or paper order form. Instructions are online on how to get myScripWallet app for phone.
 - b. Restaurant Nights
 - i. September 4, 2018 – Hot Box Pizza
 - ii. November 7, 2018– Puccini's

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Spring events wrap-up:

- c. Teacher appreciation week – Carla Tesa went well, Erin Cane helped quite a bit, the theme was Around The World.
- d. Field day- Becky Martin, see budget numbers, no major injuries to report. Water games were very much enjoyed by students but some parents weren't as pleased. Assembly-A League Entertainment appeared to be well-received. THANK YOU to the many parents who helped with activities, supervising class groups, lunch, set-up and tear-down. With so many helpful hands, it all went smooth! Kona Ice is what put us over budget, done upon request of parents and Mrs. Williams, approved to go over budget before that day.
- e. Thank you to all volunteers

5. School Supplies Fundraiser- all kits delivered on time as promised. One snafu of a family who thought had ordered, but apparently did not actually complete transaction, or had error in transaction. Another parent had inadvertently purchased a kit twice for their child. This was caught on final sales report review after online store closed. 1st Day was great and cancelled the second kit, crediting parent. Revenue from sale is \$412, check will be sent in October or November.

New Business:

1. Welcome new families
2. Winner of \$25 SCRIP card was Kristen Wagner
3. Magazine Sales-Laurie Suppinger – will be starting soon, magazine sales and cookie dough, only fundraiser for the year. Start the sale on Monday, August 27, 2018
4. Volunteer opportunities-asking previous chairpersons to help new chairs
 - a. Still need Room parents
 - i. Mrs. Devine-K
 - ii. Mr, Ledman- 5/6
 - b. Room parents: Money is only available for the Christmas party (\$50/class). Please seek donations from your respective class parents for the Halloween party. There will be an email going out to room parents with further instructions.
 - c. Blue Knight Auction Co-Coordinator - Jennifer Alter and Erica Gray
 - d. Teacher Appreciation Luncheon committee
 - e. K-2 Playground monitors Mike Schramm, Thursdays 11:10-11:30
 - f. Academic Enrichment Chair -
 - g. Field Day Committee Chair – Megan Zehring, chair
5. ASEP: Update - Chess Club, Children's Choir, (Kids Art and Club Scientific-?) Flyers coming home with dates

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6. Fall Events

- a. Family Fun Night-Friday, Oct 19, 2018, Chair Jennifer Anderson
- b. Classroom Halloween Parties-Wednesday, Oct 31, 2018
- c. Veterans Day-Friday, November 9, 2018

7. Future PTO meeting dates: 6:30 PM – 7:30 PM

- a. October 11, 2018
- b. November 29, 2018
- c. February 7, 2019
- d. April 11, 2019
- e. May 9, 2019 (Officer elections for 2019 – 2020)

Mrs. Williams report:

Things are running fairly smooth, don't hesitate with questions or concerns to contact Mrs. Williams. Have Stephanie leave a message if you don't hear back. Drop off and dismissals going well. Thanks to the PTO for all they do.

Meeting adjourned 7:33pm

Closing Prayer